



Lunenburg Public Schools

Loxi Jo Calmes

Superintendent of Schools

SCHOOL BUILDING COMMITTEE MEETING

May 9, 2012

Brooks House – 7:00 P.M.

Minutes

School Building Committee

Loxi Jo Calmes, Superintendent
Colleen Shapiro, SC Representative
Michael Mackin, SC Representative, Chair - absent
Dave Matthews, BOS Representative - absent
Nathan Lockwood, Planning Board Representative
Mark Erickson, Finance Committee Representative, Vice Chair
Mike Barney, Citizen-at-large
Brian Frank, Citizen-at-large - absent
Richard Cohen, Citizen-at-large

Advisors

Kerry Speidel, Town Manager - absent
John Londa, Director of Facilities
Joe Dillon, Interim LHS Principal - absent

1. 7:02 PM Called to Order by Vice Chair, Mark Erickson

2. Superintendent's Report

- Feasibility Study passed at Town Meeting.
- Superintendent and John Londa spoke with MSBA and determined that after a meeting with MSBA this committee can move forward with posting for OPM.
- Discussion with MSBA surrounding enrollment projections and building capacity is needed; this can be done in person or via conference call.
- John Londa is still working on the maintenance and capital plan data and will include the Capital Plan items approved at Town Meeting.

3. Review Meeting Minutes from April 11, 2012 – Minutes accepted with an amendment noting which members were absent.

4. Update on next steps

- The timeline has been pushed out by 90 days and updated to reflect that based upon projected July 25, 2012, MSBA approval date of the Feasibility Study Agreement.
- OPM to be brought on in October after selection in September.
- Designer selection in December.
- Still on track for a May 2014 funding date.
- Out for bid 2015.
- Discussion of funding tabled until Kerry Speidel is present.

5. Enrollment Discussion – Enrollment is dynamic right now due to Emerald Place and Tri-Town projects. Our estimate is 900 for a 6-12 reconfiguration. Superintendent asked which members would be interested in participating in enrollment discussions – Mike Barney, Richard Cohen and Colleen Shapiro expressed interest.

6. Interview Questions – John Londa shared a set of draft interview questions containing 10 questions, 2 for each of the 5 areas of scoring criteria previously determined. RFS states the committee will provide questions prior to interview. The list of questions is to be submitted to MSBA prior to the interviews. Some discussion surrounding content of the questions will be discussed further at next meeting on May 30, 2012.

Scoring System – A numeric score sheet using 1-5 will be used, possibly in conjunction with a rubric. Each member will score each candidate in each of 5 categories with these totals determining a short list of candidates for interviews. Possibility of a forced ranking system as a back-up for differentiating between finalists.

7. Other Business

- Mike Barney moved and Richard Cohen seconded a motion to appoint Brian Spadafino, new LHS Principal, as an advisor to the Committee effective July 1, 2012.
 - Next meeting, May 30, 2012, 6:30 at LHS in order to tour facility.
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8. Adjournment: At 8:37 PM Colleen Shapiro moved and Mike Barney Seconded a motion to adjourn.

Respectfully Submitted,

Colleen Shapiro, Secretary

c/50/1/2/7

APPROVED – SCHOOL BUILDING COMMITTEE

May 30, 2012

